PAPER POSTER PRESENTATION GUIDLINES

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1. SCIENTIFIC SESSIONS

FORMAT OF PRESENTATION:

Platform presentations (papers)

Poster presentations (digital only)

Innovation Presentations

Model presentation (Neuro concepts, structure, treatments)

Categories of papers, posters	Sub-Categories of papers & posters
1. **PhD Scholars**	a) *Ph.D Neuro Category :* **Research on Neuro topic** b) *Ph.D Non Neuro Category:* **Research on any Physiotherapy specialty topic** *(Note: Ph.D Papers includes Protocol Presentation, Systemic review presentation, pilot study and research study presentation)*
2. **Professionals** 3. **PG students** 4. **Students:** (**4**th **year & Interns)**	*Adult Neuro* **Pediatric Neuro** **Advanced technology & Rx techniques (eg: Artificial intelligence, robotics, game based rehab, Neurokinetic therapy, NDS, DNS, Anatomy trains, Applied Physiology)** **Case studies (Neuro Physiotherapy specialty only)**
Model competition	**Model competition is for PG, UG Students & Interns Only**
Innovations & patents 1. **Professionals** 2. **Students**	Neuro Physiotherapy topic Innovations falling in scope of theme of conference.

2. Poster & Paper Guidelines

Call for Abstracts

Scientific Committee of *ICPT Neuro Confluence 2025* is pleased to invite all **Physiotherapy professionals, Ph.D Scholars, innovators & students** to submit their Scientific Abstract for consideration for presentation during the conference going to be held from *Jan 25 to 26, 2025* at **Terna Auditorium, Nerul (West), Navi Mumbai.**

Format:

Platform presentations

A platform presentation will be a 08-minute oral presentation of a paper followed by 2 minutes of question time, moderated by a chair. Papers will be grouped together around related sub-categories / topics.

Poster presentations

Posters are reports summarizing information using brief written statements and graphic materials, such as graphs, charts, figures and photographs, or research paper which is presented digitally. (send posters in word format, separate digital poster guidelines included in this document).

Innovation, Patent Presentations

An innovation presentation will be a 08-minute oral presentation of an innovation followed by 2 minutes of question time, moderated by a chair. Physiotherapists and students who have registered patent and / or developed innovation tool which can have potential to come as product or it can be beneficial to community can be presented in this category.

Model Presentations

Delegates under student category can display their models related to neuro concepts / treatment. The models will be displaced on table/ appropriate platform during conference days. The judges will asses the model at the site of display.

Platform, Poster & Innovation Presentations are considered by the Scientific Committee to be of equal standing and judged by the same standards. There is more space in the programme for posters than the other formats of presentations.

Ph.D Scholar Presentations:

A registered Ph.D scholar of Physiotherapy discipline of any UGC recognized university can present their work of registered Ph.D topic under following..

- Protocol presentation (Synopsis)
- Literature review of Ph.D topic
- Pilot study
- Phase wise / Complete research study

Proof of Ph.D registration is required for presentation under this category. **The Ph.D scholars who have been awarded Ph.D before time of submission of abstract are not eligible under this category**.

Note: Every category will have 3 prizes. Professionals, Ph.D scholars & Students papers will be assessed separately.

ABSTRACT GUIDELINES:

All abstracts must be prepared according strictly to these guidelines. Incomplete or incorrect submissions will not be reviewed. We encourage early submission to ensure prompt confirmation and processing.

1. The abstract must be written in ENGLISH.
2. Each submission must be made by email. Kindly check the email list for submitting articles.
3. The submitting author must be the presenting author, as correspondence will be with the presenting author, although presenting author does not have to be the first named author listed on the abstract.
4. Each prospective presenter may submit and present a maximum of two abstracts. They may be named on other abstracts as a co-author but only as presenting author on two.
5. **Only one presenting author per paper** is permitted. Only an author may present the abstract, if no author is available the abstract will be withdrawn.
6. Maximum 4 authors names shall be mentioned in abstract.
7. Send abstracts on following email ids

List of email address to send abstract	
Professional Papers, Posters, case studies	icptprofessional@gmail.com
Ph.D Scholars & Innovation presentations	icptphdinnovation@gmail.com
Student Papers & posters, case studies	icptstudent@gmail.com

8. The body of the abstract is limited to 300 words (excluding the title and information on authors) and shall be under following headings

ABSTRACT	
Heading	**Description**
Title	**TITLE OF THE ABSTRACT**
Author (s)	Name [1]
Purpose	What was the major reason for doing the study? Any secondary objectives?
Relevance	How does this study relate to the physiotherapy practice / management /education / policy and the evidence base?
Participants	Describe the number and relevant characteristics of the participants and how they were selected.
Methods	What methodological approach was used for the study and the methods used for data collection?
Analysis	Describe the type of qualitative / quantitative data analysis used to assist you in interpreting your data.
Results	Briefly summarize the main findings derived from your analysis.
Conclusion	What can be concluded from the analysis of your data? What are the suggestions for future work?
Implications	For physiotherapy practice / management / education / policy.
Keywords	Use up to 3 words to describe your work which are supplementary to the topic.

9. All presentations must describe original work to which all the authors listed have made a significant contribution. Any reference to personal experience should be clearly labeled as such.
10. It is the responsibility of the author to submit an accurate abstract. Abstracts will be published as submitted without editing.
11. Abstracts whose authors do not register with full payment before the last date of registration will be withdrawn.
12. Presenting authors only will receive a certificate of presentation.
13. All decisions of the Scientific Committee are final.

Selection Criteria:

The following selection criteria will be used to review both research and special interest report abstracts.

- Abstract written clearly and concisely
- Title clearly describes the abstract
- A clear purpose is stated
- Context within current evidence base presented
- Method/approach applied appropriate to aims
- Evaluation/analysis and results appropriately applied and interpreted
- Strengths and weaknesses of work highlighted
- Relevance and implications to physiotherapy clearly expressed
- Suggestions for further work made
- Interest to a large diverse audience

All submitted abstracts will go through a blind peer-review process carried out by expert reviewers. Selection will be based on the abstract's conformance to the stated criteria and standard of acceptance.

Important Dates:

Deadline for early bird registration: *September 30, 2024.*

Deadline of Abstract Submission: *October 31, 2024.*

Notification of Abstract Acceptance latest by: *November 15, 2024.*

Last date to Register (for selected abstracts): *November 30, 2024.*

9.Poster & Paper Presentation Guidelines

Digital Poster Design Guidelines

- The poster must be made in digital format. No other formats or physical posters shall be accepted.
- The poster will be displayed on **55'' LCD TV** at poster terminal. Hence For best viewing, set your page size to 40.97 inches by 23.04 inches. Or less than 55'' with LANDSCAPE orientation. Presentation slides should be set to this size, which is a 16:9 ratio at 1080p resolution (1920x1080 pixels) which will be set on laptop by Neuro confluence Team.
- You must create the digital poster in Microsoft PowerPoint format i.e PPT / pptx. To save your time, resources & efforts, **we will upload few PPT templates** on our website www.icptmumbai.in in abstract session 2 months prior of conference date. Kindly use any one template for your poster.
- All the settings in templates are already done. Just edit the template as per your need.
- Prepare poster as per following guidelines.
- Be clear – Consider interesting methods to present your research. Some methods include:
- Combine text with graphics to convey the major points of the Research Project quickly and effectively.
- Incorporate images that help visualize your research.
- Add graphs that support your hypothesis/ any portion of your study.
- All diagrams and drawings should be completely labeled
- All elements should be easy to view from a distance of **three meters**
- **Statistics & equations:** Keep statistics simple. Use equations to a minimum. Use them only if they are necessary for an overall understanding of your project.
- **Keep it simple:** Present the research in clean and simple methods. You want to ensure the judges understand the research clearly.
- **Use colors appropriately:** Colors should be used to emphasize, differentiate, and add interest (the use of colors should never impede on the legibility)
- **Font types:** Ensure all text is easy to read.

Here are the minimum sizes we recommend for text for posters:
1) Use a clean, easy-to-read font for the Project Title and Body Copy
2) We recommend **Arial/ Times new roman** for legibility
3) Emphasize important points through layout with the use of **bold Font** Size **Recommendations:**
a) **Section Header** – 48pt. Supporting Image or Graph Title – 36pt, Body Copy – 28 pt, image Caption 28 pt
b) **Font MINIMUM 28:** Visibility issue will occur with font less than 28
c) **Consistency:** Maintain a consistent style of presentation to aid the viewer.
d) **Arrangement of components/Flow:** Arrange the sections to tell the story of your project. Your layout should encourage a viewer's eye to move through the boards in order.
e) **Review:** Check carefully for errors in spelling, legibility, and consistency in style.

Guidelines for platform / poster presentation in conference

This is the standard format of a scientific paper / poster; you may modify it to fit your own content.

a) **Title:** Research Report title as it was submitted at registration.
b) **Your presenter Code:** Provide your presenter code. Do not mention your name, institute name.
c) **Introduction:** State the problem with an optional short explanation (one to three sentences) and your hypothesis. You may include a short explanation of the importance of the problem.
d) **Materials and methods:** Summarize your methods and procedures.
e) **Results**: Summarize the data through headlines, illustrative graphs, and pictures. Be selective. Display only those results that illustrate your main findings.
f) **Discussion and conclusion:** Summarize the key conclusions from the data and relate the data back to the original problem and hypothesis.
g) **Literature and acknowledgments**: List references for all sources cited, and acknowledgments only if it's funded by authority/ institutes.

General instructions for Presentation:

- Mention **"PAPER / POSTER CODE"** on slide
- SAVE the PPT/ ppx file with **PAPER / POSTER CODE as name.**
- Do not mention name / institute name in presentation.
- Follow standardize font sizes for PPT of paper.
- Presentation must complete within 8 minutes. 2 minutes allocated for question answer session.
- 5 Marks shall be deducted if presentation does not get completed in 8 min.
- There is no restriction of slides but presentation exceeding 8 minutes will be stopped and next presentation will be started immediately.
- Kindly upload the PPT at the appropriate counter designated at the time of registration.

We are eager to hear your research / poster. Best Wishes for your poster preparation & presentation from organizing team.